



UNITED STATES MARINE CORPS

MARINE CORPS AIR STATION MIRAMAR
P.O. BOX 452001
SAN DIEGO CA 92145-2001

IN REPLY REFER TO:
5090 1512
S7
20 Apr 07

From: Acting Environmental Officer, Marine Corps Air Station
Miramar

To: Commandant of the Marine Corps (Code: LFL)

Subj: POA&M to Draft EMS Audit Report

Encl: (1) POA&M to Draft EMS Audit Report

1. Enclosure (1) is submitted to fulfill the requirements identified in the USMC EMS Conformance Guide.

2. Our point of contact is LT R. Tanglao at DSN: 267-1137.

W. C. MOOG
By Direction

ENCLOSURE (4)

PLAN OF ACTION AND MILESTONES
EMS Guide, Table 2-1, Element 1

Program: EPM-EMS

Sequence Number: M-20000-00000-MO

Deficiency Description:

Ensure that MCAS Miramar Environmental Policy Statement specifically commits to, rather than indirectly address, some elements required by the 2004 USMC Conformance Guide. There is no direct mention of conservation of "cultural resources", "minimization of risk" to mission, and "continual improvement" of the EMS.

Installation Response:

The MCAS Miramar Environmental Policy Statement has been modified to reflect directly the conservation of "cultural resources", "minimization of risk" to mission and "continual improvement" of the EMS. The Policy Statement has been forwarded for Commanding Officer's signature.

POA&M Complete Date:

April 3, 2007

PLAN OF ACTION AND MILESTONES
EMS Guide, Table 2-1, Element 4

Program: EPM-EMS

Sequence Number: M-30500-00000-MO

Deficiency Description:

Ensure that as risks associated with aspects and the associated practice change (e.g., the regulatory risk from being issued an NOV for the discharge of storm water to sanitary sewer), the PRISM software is updated to raise and lower the value of the appropriate risk component index that influences that rating of the practice(s).

Installation Response:

The PRISM software has been updated to reflect the risks associated with aspects and practice change.

POA&M Complete Date:

March 14, 2007

PLAN OF ACTION AND MILESTONES
EMS Guide, Table 2-1, Element 6

Program: EPM-EMS

Sequence Number: M-30900-00000-MO

Deficiency Description:

Ensure that each action in the Objectives and Targets Action Table is appropriate over time through periodic evaluation. For example, it was revealed that the "Quick Kits" may no longer be used to replace that paint guns, as identified in the Action Table for the air emissions reduction. Instead, spray guns are being used, which may ease the regulatory reporting burden, but may not necessarily reduce air emissions.

Installation Response:

The Aspects listed in the Objectives and Targets Action Table has been modified in the EMS Intranet.

POA&M Complete Date:

April 4, 2007

PLAN OF ACTION AND MILESTONES
EMS Guide, Table 2-1, Element 7

Program: EPM-EMS

Sequence Number: M-40000-00000-MO

Deficiency Description:

MCAS Miramar does not communicate EMS roles, responsibilities, and authorities for all practice owners. EMS "Awareness" Training is provided in the 24 hour and 8 hour introductory training. This training is provided to appropriate personnel that falls under the responsibility of the Environmental Management Department directly, or through oversight of operating Departments/Units. However, tenants and organization leasing property from the Station (e.g., The City Landfill) do not get the EMS training or do not otherwise have EMS related information communicated to them.

Installation Response:

The Environmental Management Department has notified tenants and organizations leasing property from the Station. An official EMS roll-out is scheduled on October 09, 2007. Access to the Environmental Management Department Intranet is currently available to all tenants, practice owners and on-site contractors.

POA&M Complete Date:

April 2, 2007

PLAN OF ACTION AND MILESTONES
EMS Guide, Table 2-1, Element 5

Program: EPM-EMS

Sequence Number: M-30800-00000-MO

Deficiency Description:

Documented methods are not in place to determine progress of achieving the various air emission targets of 5% reduction. Air inventory information can be compiled that will determine, on an annual basis, what reductions in material use (and therefore emissions) exists. These calculations have not been performed since the initial development of the objectives and targets in 2005.

Installation Response:

The Action Table in EMS Intranet, Element 5 – Environmental Objectives and Targets has been modified. The Air Emission has been dropped from the list of objectives and targets due to inability to provide realistic quantitative analysis on the target. Environmental Management Plans and Procedures are established for one aspect – Wastewater/Sewers.

POA&M Complete Date:

April 4, 2007

PLAN OF ACTION AND MILESTONES
EMS Guide, Table 2-1, Element 12

Program: EPM-EMS

Sequence Number: M-41100-00000-MO

Deficiency Description:

MCAS Miramar has not fully implemented a system that adequately removes all obsolete documents. EMP-12, Document and Record Control of the EMS Manual establish an electronic document filing system to locate documents and records. Documents are periodically reviewed and document approvers establish the frequency for and ensure the performance of these periodic reviews. However, three different MCAS Miramar Environmental Policy Statements were accessible via the Internet. One was found on HEAP Portal signed by former CO Jensen, another was found on the MCAS Miramar website signed by former CO Christian, and the current Environmental Policy Statement was found on the MCAS Miramar Environmental Website signed by current CO O'Connor.

Installation Response:

The links to the MCAS Miramar website, HEAP Portal and the Environmental Management Department Intranet have been modified to reflect the current Environmental Policy Statement signed by current Commanding Officer Col. O'Connor.

POA&M Complete Date:

March 20, 2007

PLAN OF ACTION AND MILESTONES

EMS Guide, Table 2-1, Element 13

Program: EPM-EMS

Sequence Number: M-41200-00000-MO

Deficiency Description:

Environmental SOPs have not been developed for each identified practices. As a result, all supporting documentation of Element 13 (USMC 2004 EMS Conformance Guide) is missing. The MCAS Miramar EMS Core Team plans to adopt the SOPs being developed by the HQMC for practice identified in HEAP PRISM. MCI West is hosting the development of practice SOPs applicable to the region. Once developed, MCAS Miramar will adopt the SOPs and modify them to suit the needs of each installation. It is anticipated that the SOPs will be completed by May 1, 2007.

Installation Response:

MCAS Miramar Environmental Management Department is currently working on SOPs for some identified practices. In addition, the station will adopt MCI West Environmental SOPs being developed. Estimated completion date of MCI West ESOPs is November 30, 2007. Environmental SOPs has been posted to the EMS Intranet.

POA&M Complete Date:

April 12, 2007

PLAN OF ACTION AND MILESTONES
EMS Guide, Table 2-1, Element 15

Program: EPM-EMS

Sequence Number: M-50100-00000-MO

Deficiency Description:

MCAS Miramar currently is not tracking the progression of one of two of its objectives and targets. The Station has developed Objectives and Targets for Wastewater Discharge and Air Emissions in 2005. To date there is no documentation of meeting or progressing towards the targets identified for the Air Emissions Objective. For example, one of targets is to reduce air emissions by five percent from painting through the increased used of "Quick Kits" for corrosion control on aircraft vice the conventional coating application. Air Management personnel are very certain that air emissions have been reduced. However, a quantitative analysis has not been conducted to show if the target is still realistic, has been met or already exceeded (thereby needing to revise the target).

Installation Response:

The Aspects listed in the Objectives and Targets Action Table has been modified. Air Emission Objectives has been dropped from the list due to inability to provide realistic quantitative analysis on the target. Instead, MCAS Miramar has placed high priority on objectives and targets that are financially and technologically achievable that will result in an overall reduction of impact severity for the wastewater discharge.

POA&M Complete Date:

April 4, 2007

POA&M: MCAS Miramar

Eval Id: M67865B006

Inbrief Date: 02/26/2007

Outbrief Date: 03/01/2007

Program: EPM-EMS

Evaluator: THOMPSON, GREG

POC: ALZAGA, MYRNA

Def #: 1 Type: GENERAL REC

Cmd/Tnt: ENV

AEVAL: Sims, Cornell

Bldg: 6317

APOC: Moog, William

Deficiency Description: Ensure that as risks associated with aspects and the associated practice change (e.g., the regulatory risk from being issued an NOV for the discharge of stormwater to sanitary sewer), the PRISM software is updated to raise or lower the value of the appropriate risk component index that influences the rating of the practice(s).

Rec. Corrective Action:

Root Cause Tier I:

Tier II:

Installation/Command Response or Action:

The PRISM software has been updated to reflect the risks associated with aspects and practice change.

POA&M Completion Date: 03/14/2007

Status: COMPLETE

HQ Response:

Seq #: M-30800-00000-MO

Regulations: EMS Guide, Table 2-1, Element 5

Question: Does the installation institute documented methods for tracking progress toward meeting objectives and targets?

Def #: 1 Type: DISCREPANCY

Cmd/Tnt: ENV

AEVAL: Sims, Cornell

Bldg: 6317

APOC: Moog, William

Deficiency Description: Documented methods are not in place to determine progress of achieving the various air emission targets of 5% reduction. Air inventory information can be compiled that will determine, on an annual basis, what reductions in material use (and therefore emissions) exist. These calculations have not been performed since the initial development of the objectives and targets in 2005.

Rec. Corrective Action: Document methods to track progress for achieving objectives and targets. At least annually, progress toward reduction of the 5% should be determined and updated in the Action Table, instead of using "ongoing" as a status. Once the 5% reduction is met per initiative, then the item can be considered complete. If the process is ongoing, then set new targets as appropriate (e.g., 5% annually per initiative or identify new emission reduction initiatives).

Root Cause Tier I: PLANS AND PROCEDURES

Tier II: Environmental management plans and/or procedures are not established.

Installation/Command Response or Action:

The Action Table in EMS Intranet, Element 5 - Environmental Objectives and Targets has been modified. The Air Emission has been dropped from the list of objectives and targets due to the inability to provide realistic quantitative analysis on the target. Environment Management Plans and Procedures are established for one aspect - Wastewater/Sewers.

POA&M Completion Date: 04/04/2007

Status: COMPLETE

HQ Response:

Seq #: M-30900-00000-MO

Regulations: EMS Guide, Table 2-1, Element 6, EMS Guide, Table 2-1, Element 8, MCO P5090.2A, 3305.2, MCO P5090.2A, 3306.1

Question: Does the installation:

- Identify actions to achieve objectives and targets,
- Implement identified behavioral and administrative actions, and

POA&M: MCAS Miramar

Eval Id: M67865B006

Inbrief Date: 02/26/2007

Outbrief Date: 03/01/2007

Program: EPM-EMS

Evaluator: THOMPSON, GREG

POC: ALZAGA, MYRNA

- Program for and execute actions (projects) requiring external funding and/or expertise?

Note: Projects for external funding include actions to achieve objectives and targets or corrective/preventive measures identified through problem solving.

Installation CG/COs must ensure that adequate funding is planned, programmed, budgeted, and executed to meet installation environmental requirements. Unit/Tenant Commanders must ensure that adequate funding is planned, programmed, budgeted, and executed to meet command environmental requirements not funded by host installations.

Def #:	1	Type:	GENERAL REC	Cmd/Tnt:	ENV	AEVAL:	Sims, Cornell
				Bldg:	6317	APOC:	Moog, William

Deficiency Description: Ensure that each action in the objectives and targets Action Table is appropriate over time through periodic evaluation. For example, it was revealed that the "Quick Kits" may no longer be used to replace the paint guns, as identified in the Action Table for the air emissions reduction. Instead, spray guns are being used, which may ease the regulatory reporting burden, but may not necessarily reduce air emissions.

Rec. Corrective

Action:

Root Cause Tier I:

Tier II:

Installation/Command Response or Action:

The Aspects listed in the Objectives and Targets Action Table has been modified in the EMS Intranet. MCAS Miramar has placed high priority on establishing objectives and targets that are financially and technologically achievable that will result in an overall reduction of impact severity for the wastewater discharge.

POA&M Completion Date: 04/04/2007

Status: COMPLETE

HQ Response:

Seq #: M-40000-00000-MO

Regulations: EMS Guide, Table 2-1, Element 7

Question: IMPLEMENTATION

Does the installation document and communicate EMS roles, responsibilities, and authorities for:

- The EMS Team;
- Environmental program managers and staff; and
- Practice owners, including tenants and on-site contractors?

POA&M: MCAS Miramar

Eval Id: M67865B006

Inbrief Date: 02/26/2007

Outbrief Date: 03/01/2007

Program: EPM-EMS

Evaluator: THOMPSON, GREG

POC: ALZAGA, MYRNA

Def #: 1 Type: DISCREPANCY Cmd/Tnt: ENV AEVAL: Sims, Cornell
Bldg: 6317 APOC: Moog, William

Deficiency Description: MCAS Miramar does not communicate EMS roles, responsibilities, and authorities for all practice owners. EMS "Awareness" Training is provided in the 24 hour and 8 hour introductory training. This training is provided to appropriate personnel that falls under the responsibility of the Environmental Management Department directly, or through oversight of operating Departments/Units. However, tenants and organizations leasing property from the Station (e.g., the City Landfill) do not get the EMS training or do not otherwise have EMS related information communicated to them.

Rec. Corrective Action: Ensure that relevant EMS information is communicated to all practice owners, including tenants and contractors.

Root Cause Tier I: PLANS AND PROCEDURES

Tier II: Environmental management plans and/or procedures are inadequate.

Installation/Command Response or Action:

The Environmental Management Department has notified tenants and organizations leasing property from the Station. An official EMS roll-out is scheduled on October 09, 2007. Access to the Environmental Management Department Intranet is currently available to all tenants, practice owners and on-site contractors.

POA&M Completion Date: 04/02/2007

Status: COMPLETE

HQ Response:

Seq #: M-41100-00000-MO

Regulations: EMS Guide, Table 2-1, Element 12

Question:

Def #: 1 Type: DISCREPANCY Cmd/Tnt: ENV AEVAL: Sims, Cornell
Bldg: 6317 APOC: Moog, William

Deficiency Description: MCAS Miramar has not fully implemented a system that adequately removes all obsolete documents. EMP-12 Document and Record Control of the EMS Manual establishes an electronic document filing system to locate documents and records. Documents are periodically reviewed and document approvers establish the frequency for and ensure the performance of these periodic reviews. However, three different MCAS Miramar Environmental Policy Statements were accessible via the internet. One was found on the HEAP Portal signed by former CO Jensen, another was found on the MCAS Miramar website signed by former CO Christian, and the current Environmental Policy Statement was found on the MCAS Miramar Environmental Website signed by current CO O'Connor.

Rec. Corrective Action: Establish a procedure that ensures all links from the Main MCAS Miramar website and the HEAP Portal that provide EMS related information (e.g., environmental policy statement) remain up to date.

Root Cause Tier I: PLANS AND PROCEDURES

Tier II:

Installation/Command Response or Action:

The links to the MCAS Miramar website, HEAP Portal and the Environmental Management Department Intranet have been modified to reflect the current Environmental Policy Statement signed by current Commanding Officer Col. O'Conner

POA&M Completion Date: 03/20/2007

Status: COMPLETE

HQ Response:

POA&M: MCAS Miramar

Eval Id: M67865B006

Inbrief Date: 02/26/2007

Outbrief Date: 03/01/2007

Program: EPM-EMS

Evaluator: THOMPSON, GREG

POC: ALZAGA, MYRNA

Seq #: M-41200-00000-MO

Regulations: EMS Guide, Table 2-1, Element 13

Question: Does the installation prepare and distribute to each practice owner an Environmental SOP for each practice under the practice owner's control?

Def #: 1 Type: FINDING

Cmd/Tnt: ENV

AEVAL: Sims, Cornell

Bldg: 6317

APOC: Moog, William

Deficiency Description: Environmental SOPs have not been developed for each identified practice. As a result, all supporting documentation of Element 13 (USMC 2004 EMS Conformance Guide) is missing. The MCAS Miramar EMS Core Team plans to adopt the SOPs being developed by the HQMC for practices identified in HEAP PRISM. MCI West is also hosting the development of practice SOPs applicable to the region. Once developed, MCAS Miramar will adopt the SOPs and modify them to suit the needs of each installation. It is anticipated that the SOPs and the associated computer based training (CBT) will be completed by 1 May 2007.

Rec. Corrective Action: Continue to obtain as planned the SOPs provided by the MCI West SOP initiative. It would also be prudent to further develop the backup plan to tweak the SOPs on the HEAP should the MCI West SOP initiative get delayed beyond a certain date.

Root Cause Tier I: PLANS AND PROCEDURES

Tier II: Environmental management plans and/or procedures are not established.

Installation/Command Response or Action:

MCAS Miramar Environmental Management Department is currently working on SOPs for some identified practices. In addition, the station will adopt MCI West Environmental SOPs being developed. Estimated completion date of MCI West ESOPs is November 30, 2007. Environmental SOPs has been posted to the EMS Intranet.

POA&M Completion Date: 04/12/2007

Status: COMPLETE

HQ Response:

Seq #: M-50100-00000-MO

Regulations: EMS Guide, Table 2-1, Element 15

Question: Does the installation implement methods for tracking progress toward meeting objectives and targets?

Def #: 1 Type: DISCREPANCY

Cmd/Tnt: ENV

AEVAL: Sims, Cornell

Bldg: 6317

APOC: Thompson, Greg

Deficiency Description: MCAS Miramar currently is not tracking the progression of one of two of its objectives and targets. The Station has developed Objectives and Targets for Wastewater Discharge and Air Emissions in 2005. To date there is no documentation of meeting or progressing towards the targets identified for the Air Emissions Objective. For example, one of the targets is to reduce air emissions by five percent from painting through the increased use of "Quick Kits" for corrosion control on aircraft vice the conventional coating application. Air Management personnel are very certain that air emissions have been reduced. However, a quantitative analysis has not been conducted to show if the target is still realistic, has been met, or already exceeded (thereby needing to revise the target).

Rec. Corrective Action: Document methods to track progress for achieving objectives and targets. At least annually, progress toward reduction of the 5% should be determined and updated in the Action Table, instead of using "ongoing" as a status. Once the 5% reduction is met per initiative, then the item can be considered complete. If the process is ongoing, then set new targets as appropriate (e.g., 5% annually per initiative or identify new emission reduction initiatives).

POA&M: MCAS Miramar

Eval Id: M67865B006

Inbrief Date: 02/26/2007

Outbrief Date: 03/01/2007

Program: EPM-EMS

Evaluator: THOMPSON, GREG

POC: ALZAGA, MYRNA

Root Cause Tier I: PLANS AND PROCEDURES

Tier II:

Installation/Command Response or Action:

The Aspects listed in the Objectives and Targets Action Table has been modified. Air Emission Objectives has been dropped from the list due to inability to provide realistic quantitative analysis on the target. Instead, MCAS Miramar has placed high priority on objectives and targets that are financially and technologically achievable that will result in an overall reduction of impact severity for the wastewater discharge.

POA&M Completion Date: 04/04/2007

Status: COMPLETE

HQ Response:



Plan of Action & Milestone for Evaluation: M678658006 Program: EPM-EMS

Question # 1

Installation Response

Corrective Action Documentation

HQ Response

Checklist Question EPM-EMS M-20000-00000-1

POLICY

Does the installation implement and maintain an environmental policy statement that:

Deficiency Def#: 1 Type: GENERAL REC Command: ENV Building/Unit: 6317

Ensure that the MCAS Miramar Environmental Policy Statement specifically commits to, rather than indirectly address, some elements required by the 2004 USMC EMS Conformance Guidance. Whereas the Conformance Guidance does not specifically require verbatim the commit-to criteria, there is no direct mention of conservation of "cultural resources," minimization of "risk" to mission, and "continual

Recommended Corrective Action

Installation Response (max. 4,000 chars) COMPLETE

Completion Date: 04/03/2007

New CO Policy Statement has been signed and posted on the Environmental intranet. 1 Aug 07

The Policy Statement has been signed by the Commanding Officer and is currently posted in MCAS Miramar Environmental Intranet at www.miramarems.com, Updated 26 Nov 07.

List

Refer#

Save

Cancel

Start

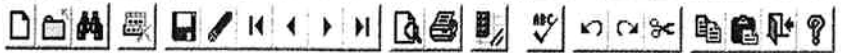


Citrix Access Platform - Mi...

Automated Complianc...

EMD-EMS Collag...

Ems Cird1



Installation Response

Corrective Action Documentation

HQ Response

Checklist Question EPM-EMS M-30500-00000-1

Does the installation implement a documented procedure to prioritize practices based on risk to mission?

Prev ?

Note: The procedures are repeatable and defensible and include a schedule for periodic review and update of the prioritization results.

Next ?

Deficiency Def#: 1 Type: GENERAL REC Command: ENV Building Unit: 6317

Ensure that as risks associated with aspects and the associated practice change (e.g., the regulatory risk from being issued an NOV for the discharge of stormwater to sanitary sewer), the PRISM software is updated to raise or lower the value of the appropriate risk component index that influences the rating of the practice(s).

Prev Def.

Next Def.

Recommended Corrective Action

Installation Response (max. 4,000 chars) COMPLETE Completion Date: 03/14/2007

The PRISM software has been updated to reflect the risks associated with aspects and practice change.

The changes can be verified in the HEAP portal under EMS and PRISM. Under the EMS program, the policy statement, risk ranking and other information can be access thru the link: EMS Implementation Metrics for MCAS Miramar. Updated 26 Nov 07.

List

Refer#

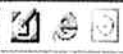
Save

Cancel

Close

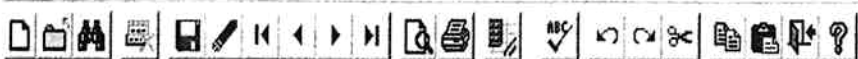


Start



Citrix Access Platform - Mi...

Automated Complianc...



Plan of Action & Milestone for Evaluation: M67865B006 Program: EPM-EMS

Question # 3 of 8

Installation Response

Corrective Action Documentation

HQ Response

Checklist Question EPM-EMS M-30800-00000-1

Does the installation institute documented methods for tracking progress toward meeting objectives and targets?

Prev ?

Next ?

Deficiency Def#: 1 Type: DISCREPANCY Command: ENV Building Unit: 6317

Documented methods are not in place to determine progress of achieving the various air emission targets of 5% reduction. Air inventory information can be compiled that will determine, on an annual basis, what reductions in material use (and therefore emissions) exist. These calculations have not been performed since the initial development of the objectives and targets in 2005.

Prev Def.

Next Def.

Recommended Corrective Action

Document methods to track progress for achieving objectives and targets. At least annually, progress toward reduction of the 5% should be determined and updated in the Action Table, instead of using "ongoing" as a status. Once the 5% reduction is met per initiative, then the item can be considered complete. If the process is ongoing, then set new targets as appropriate (e.g., 5% annually per initiative or identify new emission reduction initiatives).

Installation Response (max. 4,000 chars) COMPLETE Completion Date: 04/04/2007

Wastewater/Sewers.

Additional Objectives and Targets were included in the action table. The Action table can be accessed at www.miramarems.com and in the HEAP portal, EMS program, link: EMS Implementation Metrics for MCAS Miramar. Updated 26 Nov 07.

List

Refer#

Save

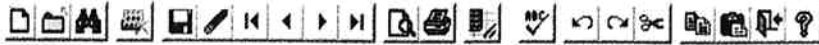
Cancel

Close

Taskbar area showing open applications: USMC, Book2, EMD-EMS Collag..., Ems Circl1, EMS Roll Out Plan (Revis... U



Citrix Access Platform - Mi... Automated Complianc...



Plan of Action & Milestone for Evaluation: M67865B006 Program: EPM-EMS

Question # 4 of 8

Installation Response

Corrective Action Documentation

HQ Response

Checklist Question EPM-EMS M-30900-00000-1

Does the installation:

- Identify actions to achieve objectives and targets,

Prev ?

Next ?

Deficiency Def#: 1 Type: GENERAL REC Command: ENV Building/Unit: 6317

Ensure that each action in the objectives and targets Action Table is appropriate over time through periodic evaluation. For example, it was revealed that the "Quick Kits" may no longer be used to replace the paint guns, as identified in the Action Table for the air emissions reduction. Instead, spray guns are being used, which may ease the regulatory reporting burden, but may not necessarily reduce air emissions.

Prev Def.

Next Def.

Recommended Corrective Action

Installation Response (max. 4,000 chars) COMPLETE

Completion Date: 04/04/2007

will result in an overall reduction of impact severity for the wastewater discharge.

The current Objectives and Targets Action Table can be accessed at: www.miramarems.com and can also be accessed via the HEAP portal, under the EMS program, use the link: EMS Implementation Metrics for MCAS Miramar. Updated 26 Nov 07.

(max. 4,000 c

List

Refer#

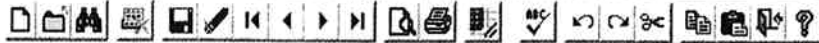
Save

Cancel

Close

Taskbar area showing application windows: Book2, EMD-EMS Collag..., Ems Circl1, EMS Roll Out Plan (Revis... USMC EF

Windows taskbar showing Start button and open applications: Citrix Access Platform - Mi..., Automated Complianc...



Plan of Action & Milestone for Evaluation: M67865B006 Program: EPM-EMS

Question # 5 of 8

Installation Response

Corrective Action Documentation

HQ Response

Checklist Question EPM-EMS M-40000-00000-1

IMPLEMENTATION

Does the installation document and communicate EMS roles, responsibilities, and authorities for:

Prev ?

Next ?

Deficiency Def#: 1 Type: DISCREPANCY Command: ENV Building/Unit: 6317

MCAS Miramar does not communicate EMS roles, responsibilities, and authorities for all practice owners. EMS "Awareness" Training is provided in the 24 hour and 8 hour introductory training. This training is provided to appropriate personnel that falls under the responsibility of the Environmental Management Department directly or through oversight of operating Departments/Units. However, tenants and

Prev Def.

Next Def.

Recommended Corrective Action

Ensure that relevant EMS information is communicated to all practice owners, including tenants and contractors.

Installation Response (max. 4,000 chars) COMPLETE

Completion Date: 04/02/2007

Intranet is currently available to all tenants, practice owners and on-site contractors.

MCAS Miramar conducted a successful EMS roll-out on 01 Oct 07. S-7 personnel provided EMS brochures/pamphlets, and EMS cards. The program has been advertised in the air station newspaper, posted banners, and movie ads. Updated 26 Nov 07.

List

Refer#

Save

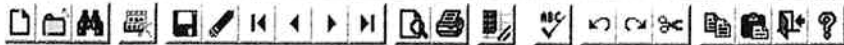
Cancel

Close

Navy HomePort

Start

Citrix Access Platform - Mi... Automated Complianc...



Plan of Action & Milestone for Evaluation: M67865B006 Program: EPM-EMS

Question # 6 of 8

Installation Response

Corrective Action Documentation

HQ Response

Checklist Question EPM-EMS M-41100-00000-1

Does the installation implement a system to maintain documents and records, so that they:

- Can be located;

Prev ?

Next ?

Deficiency Def#: 1 Type: DISCREPANCY Command: ENV Building/Unit: 6317

MCAS Miramar has not fully implemented a system that adequately removes all obsolete documents. EMP-12 Document and Record Control of the EMS Manual establishes an electronic document filing system to locate documents and records. Documents are periodically reviewed and document approvers establish the frequency for and ensure the performance of these periodic reviews. However, three different MCAS

Prev Def.

Next Def.

Recommended Corrective Action

Establish a procedure that ensures all links from the Main MCAS Miramar website and the HEAP Portal that provide EMS related information (e.g., environmental policy statement) remain up to date.

Installation Response (max. 4,000 chars) COMPLETE

Completion Date: 03/20/2007

been modified to reflect the current Environmental Policy Statement signed by current Commanding Officer Col. O'Conner.

The updated document can be accessed at: www.miramars.com and in HEAP portal, EMS program, link: EMS Implementation Metrics for MCAS Miramar. Updated 26 Nov 07.

List

Refer#

Save

Cancel

Close



Citrix Access Platform - Mi... Automated Complianc...

EMD-EMS Collag... Ems Cird1 EMS Roll Out Plan (Revis... USM



Installation Response

Corrective Action Documentation

HQ Response

Checklist Question EPM-EMS M-41200-00000-1

Does the installation prepare and distribute to each practice owner an Environmental SOP for each practice under the practice owner's control?

Prev ?

Next ?

Deficiency Def#: 1 Type: FINDING Command: EHV Building/Unit: 6317

Environmental SOPs have not been developed for each identified practice. As a result, all supporting documentation of Element 13 (USMC 2004 EMS Conformance Guide) is missing. The MCAS Miramar EMS Core Team plans to adopt the SOPs being developed by the HQMC for practices identified in HEAP PRISM. MCI West is also hosting the development of practice SOPs applicable to the region. Once developed, MCAS

Prev Def.

Next Def.

Recommended Corrective Action

Continue to obtain as planned the SOPs provided by the MCI West SOP initiative. It would also be prudent to further develop the backup plan to tweak the SOPs on the HEAP should the MCI West SOP initiative get delayed beyond a certain date.

Installation Response (max. 4,000 chars) COMPLETE

Completion Date: 04/12/2007

In addition, the station will adopt MCI West Environmental SOPs being developed. Estimated completion date of MCI West ESOPs is November 30, 2007. Environmental SOPs has been posted to the EMS Intranet.

MCAS Miramar has completed the Environmental SOPs for 101-practices listed last September 07. The 30 Nov 07 date of ESOPs completion is for MCI West only. The POAM status "complete" is correct. Updated 26 Nov 07.

List

Refer#

Save

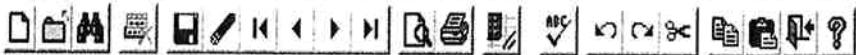
Cancel

Close



Start

Citrix Access Platform - Mi... Automated Complianc...



Plan of Action & Milestone for Evaluation: M678658006 Program: EPM-EMS

Question # 8 of 8

Installation Response

Corrective Action Documentation

HQ Response

Checklist Question EPM-EMS M-50100-00000-1

Does the installation implement methods for tracking progress toward meeting objectives and targets?

Prev ?

Next ?

Deficiency Def#: 1 Type: DISCREPANCY Command: ENV Building/Unit: 6317

MCAS Miramar currently is not tracking the progression of one of two of its objectives and targets. The Station has developed Objectives and Targets for Wastewater Discharge and Air Emissions in 2005. To date there is no documentation of meeting or progressing towards the targets identified for the Air Emissions Objective. For example, one of the targets is to reduce air emissions by five percent from maintain through

Prev Def.

Next Def.

Recommended Corrective Action

Document methods to track progress for achieving objectives and targets. At least annually, progress toward reduction of the 5% should be determined and updated in the Action Table, instead of using "ongoing" as a status. Once the 5% reduction is met per initiative, then the item can be considered complete. If the process is ongoing, then set new targets as appropriate (e.g., 5% annually per initiative or identify new emission reduction initiatives).

Installation Response (max. 4,000 chars) COMPLETE

Completion Date: 04/04/2007

has placed high priority on objectives and targets that are financially and technologically achievable that will result in an overall reduction of impact severity for the wastewater discharge.

The Objectives and Targets Action Table can be accessed at: www.miramarems.com and in HEAP portal, EMS program, link: EMS Implementation Metrics for MCAS Miramar. Updated 26 Nov 07.

List

Refer#

Save

Cancel

Close

USMC Book2 EMD-EMS Collag... Ems Circl1 EMS Roll Out Plan (Revis... U

Start Citrix Access Platform - Mi... Automated Complianc...